

**Boone County Community Foundation
Final Report Form**

Type of grant awarded- Community Grant Program

Complete and submit this form to the Boone County Community Foundation, 600 South State Street, Belvidere, IL 61008 within 30 days following the completion of your project. If the project is not completed by the deadline for next year's grant program, a short progress report should be submitted. Your organization will be ineligible to participate in future grant programs upon failure to submit final report form.

Organization	Grant Amount		
Address	City	State	Zip
Person Completing Report	Daytime Phone		
Project Title	Start Date	End Date	

Did your project/program differ in any way from the description in your original application?
If so, please describe.

Were there any problems encountered with your project/Program? How did you solve them?

How can the BCCF grants be more effective or responsive to your organization's needs?

How many people benefitted from the project/program?

How many volunteers participated in the project/program?

**Boone County Community Foundation
Final Financial Report**

Project/Program Cost	Cost Per Application	Actual Cost	In-Kind
Fees to Individual Contractors			
Travel/Related Expenses			
Publicity Expenses			
Rental Fees			
Administrative Salaries & Taxes			
Materials			
Other Cost (Explain)			
Total Cost of Project/Program			

Revenue	Projected Revenue Per Application	Actual Revenue
Budgeted		
Other Grants or Gifts		
Project/Program Earned Income		
BCCF Grant		
Total Support for Project/Program		